

## STUDENT VACATION TRAVEL AND/OR PLANNED ABSENCE FORM



Vacation travel may be quite educational in its own right; however, there is no legal provision in the Ohio Revised Code permitting schools to grant students excused absences from their classes in order to travel on vacation. Schools are permitted, however, to stipulate the conditions under which they will permit student absences for reasons other than those explicitly stated in the Revised Code. Since many families cannot always plan vacations to coincide with school holidays, Jonathan Alder High School will excuse students for family vacations as long as the family agrees to the conditions below and provides the requested information prior to departure from school: **1.** We ask parents to consider seriously the effect extended absences may have upon a student's school progress. **2.** Teachers are not obligated to prepare work for students to take with them. **3.** Parents and students assume full responsibility for any tests or assignments missed during the period of absence. Assignments, if given, are due on the day of return to school in order to assure the teachers that the student is abreast of the classroom activities. **4.** Teachers are not obligated to permit make-up work if proper arrangements have not been made **prior to** departure.

**ANY VARIATION FROM THE ABOVE STATED GUIDELINES MUST BE APPEALED TO THE BUILDING ADMINISTRATOR PRIOR TO THE ABSENCE.**

Student Name \_\_\_\_\_ Grade Level \_\_\_\_\_

Reason for Vacation/Absence \_\_\_\_\_

Start Date of Absence \_\_\_\_\_ Return to School Date \_\_\_\_\_

Signature(s) of Parent(s) \_\_\_\_\_

**Signature(s) of Classroom Teachers(s)**

Class/Subject Area

Teacher Signature


Signature/Approval of Administrator

Date